



## Training of Multipliers

### For Members of Civil Society Organisations Working in Development Cooperation

#### **Rationale:**

As an innovative element of TRIALOG IV, this training will contribute to creating a pool of multipliers in the area of development cooperation among members of civil society organisations in the New Member States. Each year (2010, 2011, 2012), a slightly different course will be offered to participants coming from New Member States who are selected by and commit to working with their respective national platforms in the area of capacity building.

For 2011 the Training of Multipliers will prepare participants in the topic of **Managing Standard EC Contracts for development cooperation (including development education) projects** and the skills needed to deliver trainings on this topic to a wider NGO constituency. The two main objectives are 1) a clear understanding of the themes presented and 2) achieving ownership over the process of delivering a seminar/workshop/training on Managing EC Contracts.

#### **Methodology:**

The training will be divided into two modules, the first one of four days and the second one of three days. The accent in each module will be on praxis (a constant combination between theory and practice). The first module would focus on content acquisition and knowledge deepening while the second module will involve to a higher degree exchange, debates and knowledge refinement. In between the two modules, the participants are requested to conduct a brief seminar/training in their own country on the topics covered in the first module.

#### **Requirements:**

The participants need to be employees of the NMS NGDO platforms or their members and to be willing to offer their expertise to the respective platforms and their members (through trainings, consultations etc). Memoranda of Understanding between the national platform and their selected participants for the trainings should be signed and a copy provided to TRIALOG. Participants should have experience in managing at least 1 development cooperation project and to have knowledge of Project Cycle Management (PCM). No previous training experience is required. In order to receive the certificate for the training, participants are required to commit to attending all modules fully (7 days).

**11 – 14 of April 2011, Vienna**

**MODULE I: Managing an EC Contract for Development Cooperation (Special and general conditions, EC contribution, reporting obligations, managing partnerships). Lessons from Practice (visits and guest speakers from relevant development cooperation bodies). Training Skills**

**19-21 of October 2011, Vienna**

**MODULE II: Sharing Training Experiences. In-Depth Tools for Good Implementation of the Development Cooperation Projects (Participatory planning, context analysis, monitoring and evaluation tools, audit). More lessons from Practice.**