



Austrian Study Center  
for Peace and Conflict  
Resolution - ASPR

## INFORMATION NOTE ON NOMINATION / APPLICATION

### of Participants to the Peacebuilding Course at the Austrian Study Centre for Peace and Conflict Resolution 18-26 April 2009

#### 1. Prerequisites for Participation

All participants should have expertise in their respective areas of professional competence related to crisis prevention, crisis management, humanitarian aid and development cooperation, and should already be or plan to become involved in planning and implementing Peacebuilding activities, either from their home base in governmental or non-governmental organisations or in a leading position in the field. Police and military experts involved in planning and implementing police or military activities in conjunction with Peacebuilding activities are also important addressees.

As the courses' working language is English nominees must have a good command of the English language in order to be able to actively contribute to, and fully benefit from the training course.

Since the programme is built upon a modular system, participants who wish to arrive late or would like to depart early can not be accepted. The intensive format of the programme does not allow for any additional commitments during the course.

#### 2. Selection of Participants

Besides the organiser's efforts to ensure a heterogeneous participants group with regard to their professional and organisational background, organisers will also strive towards an appropriate level of national and gender balance represented within the group. As the programme generally foresees the participation of trainees from (post)conflict areas, two scholarships for participants from non-OECD countries will be offered.

However, as a limited number of participants can be accepted to each course, priority will be given to those nominees who best fulfil the above listed prerequisites.

**Participants are requested to send their application for the Peacebuilding Course not later than 19 March 2009.**

The total number of participants accepted to the Peacebuilding Course is approximately 25.

For the application the "Application Form" (Appendix 3) shall be used. The form has to be filled out and processed by computer (electronically). The information requested is important for providing relevant training. It will only be used for project purposes and will not be distributed to others. The availability of a functioning e-mail address of the nominees is compulsory!

Applicants are requested to send the application form only via e-mail to the course co-ordinator at the training institution Austrian Study Center for Peace and Conflict Resolution (ASPR):

Ms. Ursula Gamauf

phone: +43-3355-2498-517

email: [gamauf@aspr.ac.at](mailto:gamauf@aspr.ac.at)

The course co-ordinator will acknowledge the receipt of the application, and will then as well be in charge of all further communication with the participants.

### **3. Costs of Participants**

The grant of the Austrian Ministry of Defence and Sports will cover all course related costs (such as participation fee, educational materials, experts' honorarium, course facilities, free use of computers and internet etc.). However, participants have to cover the full board accommodation for the time of the event as well as international and local travel except the collective transport from Vienna to the training centre in Stadtschlaining and back. Furthermore, participants will be responsible for all beverages, laundry, and other personal costs.

The costs for full-board accommodation (incl. coffee breaks) in Hotel Burg Schlaining\*\*\*\* for the duration of the Peacebuilding course are €832,- (€104,- / day). Information on the payment will be sent to participants in due time.

As the programme generally foresees the participation of trainees from (post)conflict areas, two scholarships for participants from non-OECD countries will be offered.

#### **Requests for Information**

- ◆ Questions regarding the Peacebuilding course should be directed to the Austrian Study Centre for Peace and Conflict Resolution (ASPR), Ms. Ursula Gamauf, e-mail: [gamauf@aspr.ac.at](mailto:gamauf@aspr.ac.at); tel.: +43-3355-2498-517.