

3rd Edition of the Development Cooperation/ Development Education Partnership Fair

September 19th – 21st 2011

Kolpinghaus Wien-Zentral
Gumpendorfer Straße 39, 1060 Vienna (Austria)

Agenda

Monday, September 19th, 12:00 -19:00

12:00 - 13:00	Registration, get together with coffee/tea, preparation of the Market Place
13:00 - 13:30	Official opening & welcome <i>Christine Bedoya, TRIALOG</i> <i>Thomas Vogel, HORIZONT3000</i> <i>Faika El-Nagashi, TRIALOG</i>
13:30 - 14:30	Plenary presentation & discussion: The 2011 calls for proposals for Development Education and Awareness Raising Other relevant calls for proposals for NGOs (EIDHR / Investing in People) <i>Elise Vanormelingen, CONCORD</i>
14:30 - 15:00	COFFEE BREAK
15:00 - 16:00	Plenary presentation & discussion: Writing a successful co-financing application (part I) <i>Angela James, Independent Consultant</i>
16:00 - 17:30	Project Working Groups (open) a. Presentation of the groups b. Presentation of working guidelines c. Presentation of resource people d. Division into preliminary project working groups e. Project working group session and, where applicable, re-grouping
17:30 - 18:30	Market Place (<i>Kardinal-König-Room</i>)
18:30 - 19:00	Closure of the day



Tuesday, September 20th, 9:00 - 18:30

9:00 - 9:45	<p>Recap of Day 1 and presentation of the programme of Day 2</p> <p>Plenary presentation & discussion:</p> <p>Writing a successful co-financing application (part II)</p> <p><i>Angela James, Independent Consultant</i></p>
09:45 - 12:30	<p>Project Working Groups (open)</p> <ul style="list-style-type: none"> - objectives - expected results <p>11.00 COFFEE SERVED</p>
12:30 - 14:00	LUNCH
14:00 - 15:00	<p>Plenary presentation & discussion:</p> <p>Writing a successful co-financing application (part III)</p> <p><i>Angela James, Independent Consultant</i></p>
15:00 - 17:30	<p>Project Working Groups (closed)</p> <ul style="list-style-type: none"> - defining project activities - defining risks and assumptions of joint projects - finalising the logframes of joint projects <p>16.00 COFFEE SERVED</p>
17:30 – 18:30	<p>Feedback from the Project Working Groups</p> <p>Closure of the day</p>

Wednesday, September 21st, 9:00 - 13:00

9:00 - 9:15	<p>Recap of Day 2 and presentation of the programme of Day 3</p>
9:15 - 10:15	<p>Panel discussion:</p> <p>Bringing the 'co-' into financing</p> <ul style="list-style-type: none"> a. Examples of private fundraising opportunities <i>Grzegorz Gruca, Polish Humanitarian Organisation</i> b. Examples of MFA co-financing mechanisms <i>Martin Náprstek, Czech Development Agency</i> c. The Austrian example: EU co-funding and NGO cooperation <i>Andrea Schmid, Austrian Development Agency</i>
10:15 - 10:45	COFFEE BREAK
10:45 - 12:15	<p>Project Working Groups (closed)</p> <ul style="list-style-type: none"> - draft budget (incl. specification of the roles of partners in co-financing) - agreements of the following steps for the project elaboration and presentation - signing pre-partnership agreements
12:15 - 13:00	<p>Outcomes & Evaluation</p> <p>Closing remarks</p>

